EAST POINT COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE, New Delhi | UG programs Accredited by National Board of Accreditation (NBA): CSE, ECE & ISE |
Affiliated to Visvesvaraya Technological University (VTU) Belagavi | Recognized by Govt. of Karnataka | Virgo Nagar, Bengaluru-
560049 Ph:080 2847 2999, email:principal.epcet@eastpoint.ac.in

2.5 EVALUATION PROCESS AND REFORMS

2.5.1 Mechanism of internal/ assessment is transparent and the grievance redressal system is time-bound and efficient

At East Point College of Engineering and Technology, the Examination Cell, under the leadership of the Controller of Examinations (COE), manages and conducts exams and evaluations in adherence to the academic calendar set by Visvesvaraya Technological University (VTU). The evaluation process is designed to be transparent and fair, with clearly defined criteria and guidelines shared with faculty and students at the beginning of each semester. Rubrics and guidelines are provided to ensure uniformity and clarity in assessment.

Course Evaluation

The course evaluation system comprises Continuous Internal Evaluation (CIE) and Semester End Examination (SEE), with weightage varying across different VTU schemes:

Scheme	CIE	SEE
2015	20%	80%
2017 & 2018	40%	60%
2021 & 2022	50%	50%

Various assessment methods are employed to evaluate student learning, including internal tests, quizzes, assignments, laboratory examinations, SEE, mini-projects, major projects, seminars, and internships. A summary of these methods is provided in Table 1.

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Table 1: Assessment Methods

Sl. No.	Assessment tools	Frequency	Assessment Process	Responsibility
1	Internal Assessment test Theory	Three per semester	IA tests are scheduled per COE instructions. Question papers prepared by the course instructor to cover COs are scrutinized by DAC and HoD. Answer scripts are evaluated based on the scheme of evaluation.	Institute and Department level
2	Assignment/ mini project/ industry certificate	One or two per semester	Assignment /mini project/industry certificate evaluated by the course instructor	Department level
3	Theory SEE	One per semester	Examination is conducted as per the VTU guidelines.	Institute level
4	Internal Lab Assessment test	Two per semester	Internal lab test is conducted by the course instructor, based on the lab rubrics.	Department level
5	Laboratory SEE	One per semester	Final Examination is conducted and evaluated by the internal and external examiners assigned by VTU	Department level
6	Project work	Phase 1: Two reviews per semester	Internal phase-I and II project evaluation is conducted in VII and VIII Sem respectively based on the project rubrics.	Department level
		Phase 2: Three reviews per semester	External Project Viva-Voce is evaluated by the internal and external examiner based on the VTU guidelines.	Institute level
7	Internship	One per Semester During VII or VIII semester	Final Examination is conducted and evaluated by the internal and external examiners based on the VTU guidelines.	Institute level
8	Technical Seminar	One per Semester	CIE is conducted and evaluated by the internal examiner based on technical rubrics.	Department level

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Grievance Redressal System

The college has a robust system for handling exam-related grievances. Students can seek help from class teachers, mentors, or email **exam_grievances_epcet@eastpoint.ac.in**. For internal issues like marks corrections or attendance, students should first contact their course instructor. If unresolved, they can escalate by emailing or submitting a signed request (approved by the HoD and Principal) to the Examination Section, which coordinates with faculty for resolution. External issues, such as name corrections or withheld results, are forwarded to VTU, and the Examination Section updates students after verification.

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